



Virginia Garcia Memorial
HEALTH CENTER

Job Description

Job Title:	Registered Nurse (057)
FLSA:	Hourly/Non-exempt
Base Salary:	\$27.7339 p/hr (\$57,686 if annualized)
Reports to:	Clinical Coordinator

The Virginia Garcia Memorial Health Center's mission is to provide high quality, culturally appropriate healthcare to low-income residents of Washington and Yamhill Counties with a special emphasis on seasonal and migrant farm-workers and to others with barriers to receiving health-care.

Job Summary: The role of the registered nurse is to provide holistic patient care service as a member of the primary care team. Will perform routine clinic tasks necessary for efficient patient care and assist other patient care providers as needed.

Essential Duties and Responsibilities:

- Assessment of patient needs through problem-oriented history, including past medical history, current problems and vital signs.
- Identification of patients with significant health risks, including patients at risk due to hereditary factors, lifestyle, diet, substance abuse, social/cultural/environmental factors, and/or inadequate understanding of their disease process or treatment plan.
- Patient teaching involving explanation to the patient of diagnosis, treatment plan (including use of medications and their effects and side effects), infection control (if indicated), and preventative techniques to lower patient risk of future disease or accident.
- Assessment of patient needs through telephone interviews – advise patients over the phone and identify patients with urgent care needs.
- Triage patients who arrive without appointments, including assessment and evaluation for need of medical care based on their medical history, present complaint, vital signs, and physical assessment (after physician consult if necessary).
- Dispensing medication under M.D. supervision and administration of oral, I.M. and I.V. medication as ordered by M.D., FNP, and CNW.
- Case management of high risk patients.
- Facilitate patient/family group education sessions.

- Coordinate patient flow and triage patients in the absence of the provider when provider attends a hospital delivery or calls in sick.
- Maintains on-call providers up to date daily on changing needs of a complex, or high maintenance, or high risk patient.
- Infection control within the clinic.
- Perform laboratory procedures when necessary.
- Perform other duties as assigned by Supervisor.
- Handle protected health information (PHI) in a manner consistent with the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

HIPAA Requirements

The RN's will use PHI to answer patient questions about their medical problems or plan of care, to triage and schedule appointments for urgent medical problems, to relay information from the health care providers to the patient and to provider nursing visits at patients homes. Applying the minimum necessary rules of HIPAA, the designated record sets to which this employee will have access include: scheduling, demographics, and view only patient account information in the practice management system, the complete medical record, including confidential sections.

Knowledge, Skills and Abilities required

- Proficiency in English and Spanish, both written and spoken language
- Commitment to providing quality health care to all
- Demonstrated commitment to working with patients and staff from a wide range of ethnic, economic, cultural and social background

Education and Experience

- Current Oregon RN License